



CITY OF JERSEY VILLAGE, TEXAS

PARKS & RECREATION ADVISORY COMMITTEE NOTICE OF A MEETING

October 6, 2021 at 5:30 p.m.
Civic Center Auditorium
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to order & Attendance** *Doris Michalak & Maria Thorne*
2. **Approve Minutes from 9-1-2021** *Doris Michalak*
3. **Citizen comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for individual consideration**
 - a. Parks and Recreation Committee restructure discussion - Robert Basford
 - b. Fall Frolic updates - *Doris Michalak*
 - c. Christmas Event discussion - *Joshua Rodrigue*
5. **Staff briefings**
 - a. Parks and Recreation Updates - Joshua Rodrigue, Robert Basford, Sebastian Marquis
6. **Future agenda Item request: Please email all future agenda item requests to mthorne@jerseyvillagetx.com .**
7. **Next Meeting date 11-3-21**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 30th day of September at 1:00 pm.

Maria Thorne
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
September 1, 2021

Call to Order

Doris called meeting to order at 5:30 pm

Travis Coggin	<i>present</i>	Michelle Mitcham	<i>present</i>
Nora Hahn	<i>present</i>	Luke Onorato	<i>present</i>
Ashley Brown	<i>present</i>	Josh Rodrigue	<i>present</i>
David Lock	<i>present</i>	Robert Basford	<i>present</i>
Bridget Martinez		Sebastian Marquis	<i>present</i>
Doris Michalak	<i>present</i>	Isaac Recinos	
Charlie Mattair	<i>present</i>	Maria Thorne	<i>present</i>

Approval of Minutes from 08-04-21

Motion was made to approve minutes by Travis.
Motion was seconded by Ashley.

Citizen Comments

No citizens present but Doris brought up a request for playground equipment that had been posted on Facebook, a request for a garbage can and dog waste bag dispensers by the front gate of the dog park, and the need for gravel or a slab under the water faucet at the dog park.

Robert mentioned the MyCivic application as a means for citizens to communicate issues or comments.

Items for individual consideration

- a. Fall Frolic updates – *Doris Michalak*

School has not chosen a date so they asked the committee to choose a date and the school will follow along. The committee chose October 29th as the date for the fall frolic. Josh stated that a pediatric urgent care donated \$200 to the event and that he is reaching out to more possible sponsors.

Lighting for the event was discussed and Josh mentioned that they found some floodlights that they will may able to use.

Doris asked about how the vendors (face painters, bounce houses, DJ, food trucks, etc.) will be paid and Josh stated that he will handle the finance part of it. Josh will send a list of vendors and contacts. Some may already have accounts with the city

Participants in the trunk-or treat will need to provide their own candy. Josh mentioned that maybe Target will sponsor some candy.

Committee members decided on a time for the event of 6pm to 9pm and some of the tasks were assigned. David will contact the classic cars and the food trucks. Doris will contact the DJ, Billy Jack. Travis will book the face painter.

Ashley will contact the vendor for the bounce houses. Luke will look into games for age group and student organizations that may want to participate. Charlie will provide general support. Sebastian will look into organizing a hay ride. Michelle asked about the concession stands and mentioned possibly selling glow sticks.

The committee will meet on September 15th to discuss the plans. An agenda will be posted for the Fall Frolic workshop meeting.

- b. Christmas Event discussion - Joshua Rodrigue
Holiday in the Village will be on Saturday December 4th starting at 4:00pm and the lighted parade will take place in the evening around 6:30pm. The Crady's are unavailable on that date, but he is looking for another Santa Claus.

Josh is working on quotes for snow for the event. May have the event in the civic center if it's too cold.

After Halloween, Josh will reach out to the public about participating in the parade. He has reached out to some businesses. Also reached out to the school band director and will also see about contacting dancing teams, cheerleaders, the choir, etc.

There won't be a farmers market at Holiday in the Village, but there will be craft vendors. The farmers market will be on Sunday.

There was talk about having a master of ceremonies, or a grand marshal to lead the parade. Nora mentioned possibly contacting Dave Paul.

Staff briefings

Parks

Sebastian talked about the Summit play structure at Clark Henry. The project is delayed due to shipping delays. The new water line at Clark Henry is complete. Construction has started on the new marquees and updates are on the website. The brick sign on Senate is gone. Sebastian is looking into redoing the volleyball court and is getting prices. The work will be done in-house. Drainage will be installed and a water line will be added to help cool down the sand on hot days. Two new mowers will be coming in next two weeks.

Recreation

Josh stated that the pool rock climbing wall was approved and will be installed by Christmas. The expansion of the deck will be finished in 2 weeks. Approval was granted to renovate the restrooms at pool. The stalls are fairly new, but will replace the fixtures.

The splash pad is open until Halloween. There had been an issue with a motor and then there was a power line cut that had caused it to be shut down for a couple of days.

He mentioned that doggie dip day had 22 dogs and has heard that residents want more dog events.

Josh talked about the upcoming concert in the park October 2nd. It will be from 5:30-8:30. It will have an 80's theme with music from the Spazmatics. There will be chalk artists doing 80's themed drawings and is encouraging participants to dress in 80's styles. There will be photo ops, food trucks, t-shirts, glow sticks etc.

There will be pumpkin carving on October 8th at the Civic Center outside, sponsored by HEB. May have a family movie. Josh also talked about having a Halloween drive-in movie. Information will be in the play guide.

He also mentioned the art classes, senior fitness classes, adult sports leagues, and painting classes.

Doris asked about the depth of the pool where the climbing wall will be located. Josh will verify the pool depths. There were also question about insurance and the diving board vs rock wall. We were able to get both without additional cost. The budgeting of the pool bathroom remodels was also discussed.

Comments were made that the bathrooms at the pool were not stocked with toilet paper and paper towels during the 4th of July event and that the pavilion restrooms were not open. Josh said that he would be more vigilant and would visit the facilities daily.

Robert talked about finalizing the last month of budget. Wants to have all new projects started and done on time. Would like to have pool projects done by March at the latest. Robert talked about the golf course berm project which is nearing the final stages. He is looking to get the Rio Grande fence started on October 1st and is starting the work on the Carol Fox bathroom. Robert said that he was able to get a good deal on a pair of zip tracks for Carol Fox Park. He was able to get free freight and installation. It will go in between the swings and the shade structure.

Robert also mentioned that he is talking to Harris County Flood Control about the potential improvements at the nature trail and the dog park.

Future agenda item request

Next Meeting date

October 6, 2021

Adjournment

Motion was made to adjourn the meeting by David and and was seconded by Luke.